

**SAN MATEO COUNTY EXPOSITION & FAIR ASSOCIATION
BOARD OF DIRECTORS' MEETING
SAN MATEO COUNTY EVENT CENTER
Wednesday, April 22, 2020 – 4:00 P.M.**

*This meeting will be via Teleconference only.
Contact the SMCEC at 650-931-3306 or info@smcec.co for teleconference access.*

Our mission is to build a vibrant campus providing a diverse experience to educate and inspire our community while showcasing our rich agricultural heritage through the San Mateo County Fair. The Board will use creative, innovative and fiscally responsible stewardship to expand and enhance the physical assets of the Event Center, providing a solid foundation for implementing new concepts and experiences for the community.

BOARD MEETING AGENDA

- I. Call to Order
- II. Roll Call
- III. Oral Communications
 - A. Oral Communications from the Board
 - B. Oral Communications from the Public
- IV. Approval of Minutes of the February 26, March 10 and March 25 Board Meetings
- V. Finance Committee
 - A. Discussion and Action on February 2020 Financials
- VI Staff Reports
 - A. Sales, Marketing and Events
 - B. Jockey Club
 - C. Maintenance
 - D. Fair
- VII. CEO Report
 - A. Update on COVID-19 Pandemic
 - B. General Update

VIII. Discussion and Action on the following documents related to AB 1499 Funding

- A. Resolution to Determine the Eligibility of the San Mateo County Fairgrounds to Receive Sales and Use Tax Allocations – AB 1499 Funding Under Executive Order N-40-20
- B. Required Employee Work Conditions Policy
- C. Contracting Policies and Procedures as Required by Business and Professions Code (BPC) section 19620.15

IX. President's Report

A. Ratify Actions Taken By the Executive Committee on March 30, 2020

- 1. The committee took action to suspend the Non-Profit policy approved by the Board which provides discounted rental rates to government agencies and non-profit organizations. The policy will be reviewed, revised and reinstated at a later date.

B. Ratify Actions Taken By the Executive Committee on April 9, 2020

- 1. The committee took action on the following resolution:
Resolution to Determine the Eligibility of the San Mateo Expo & Fairgrounds to Receive Sales and Use Tax Allocations – AB 1499 Funding Under Executive Order N-40-20

X. Future Agenda Items

XI. Adjourn

Next Meeting – Wednesday, May 27, 2020 – 4:00 P.M.

The San Mateo County Event Center's facilities and Board and Committee meetings are accessible to individuals with disabilities. Contact Charlene King at 650-574-3247, at least three business days prior to the meeting, if (1) you need special assistance or a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in this meeting; or (2) you have a disability and wish to receive the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting in an alternative format. Notification in advance of the meeting will enable the San Mateo County Event Center to make reasonable arrangements to ensure full accessibility to this meeting and the materials related to it.

Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours before the meeting are available for public inspection at the same time they are distributed to all members or a majority of the members of the Board. The Board has designated the administrative office of the San Mateo County Event Center located at 2495 South Delaware Street, San Mateo, CA 94403, for the purpose of making those records available for inspection.