

SAN MATEO COUNTY EXPOSITION & FAIR ASSOCIATION
EMERGENCY BOARD OF DIRECTORS' MEETING – MARCH 10, 2020

Our mission is to build a vibrant campus providing a diverse experience to educate and inspire our community while showcasing our rich agricultural heritage through the San Mateo County Fair. The Board will use creative, innovative and fiscally responsible stewardship to expand and enhance the physical assets of the Event Center, providing a solid foundation for implementing new concepts and experiences for the community.

MINUTES

An emergency meeting of the Board of Directors was held March 10, 2020 at the San Mateo County Event Center, 2495 South Delaware Street, San Mateo, CA 94403.

I. CALL TO ORDER

The meeting was called to order by President Ames at 4:00 pm.

II. ROLL CALL

Roll call was taken as follows:

Present: Tom Ames, President
Leonard Iniguez, Vice-President
Steven Wong, Secretary-Treasurer
Kari Foppiano
Mike Pacelli – via telephone
Rosanne Foust
Jim Tucker

Also Present: Dana Stoehr, Chief Executive Officer
Kletra Newton, Chief Operating Officer – via telephone
Charlene King, Chief Administrative Officer
Justin Aquino, Fair Operations Manager
Katina Green, Controller
Darryl Reavis, Director of Facilities
Jim Fetter, Jockey Club

III. ORAL COMMUNICATIONS

President Ames commended CEO Stoehr for her efforts managing the current situation related to the Coronavirus.

IV. DISCUSSION AND ACTION ON POLICIES RELATIVE TO THE CURRENT HEALTH CRISIS

CEO Stoehr updated the Board on how the SMCEC is responding to the Coronavirus (COVID-19). Initially the response was to take various precautionary measures including encouraging handwashing/sanitation, posting signage regarding handwashing throughout the grounds and encouraging staff to stay home if they are ill. Last Friday the San Mateo County Health Officer announced his recommendation that all non-essential events be canceled. The decision was made to cancel the Showstoppers dance competition scheduled to open that afternoon and provide a refund to the client. Over the weekend the County activated the SMCEC as an OES site. Stoehr reported the decision was made to cancel all events through March 22. She reported the events for the remainder of March remain in question as well as the Jockey Club operations and she is looking to the Board for guidance.

There was discussion regarding the financial impact of the event cancellations and the potential Jockey Club closure. Stoehr reported that she had made a commitment to keep staff on the payroll through March 31st and she requested Board action to utilize \$1.5 million of reserves to maintain payroll during the months of March and April.

Action Item

Following this discussion, Director Iniguez made a motion to authorize CEO Stoehr to utilize \$1.5 million of reserves to maintain payroll for through April 30, seconded by Director Foust, and unanimously carried.

There was some discussion regarding the status of the San Mateo County Fair. CEO Stoehr reported Fair planning is moving forward with the intent of hosting the June Fair. Staff is investigating alternatives as well as reviewing contract cancellation provisions in the event the Fair is affected. Director Tucker reported he would like to postpone any decision on the Fair until May.

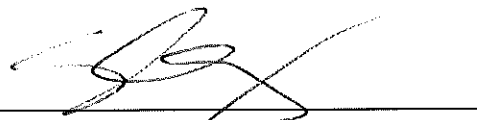
The Jockey Club operation was discussed at length. Jim Fetter reported the Jockey Club population is very vulnerable due to age and underlying health conditions. He stated he spoke to the Jockey Club staff and all believe we should err on the side of caution. CEO Stoehr reported she informed the California Authority of Racing Fairs that a Jockey Club closure may occur. In addition, she contacted Senator Hill's office suggesting that if we close the Jockey Club, that all other satellite wagering facilities in the State should be encouraged to follow our lead. Stoehr proposed to the Board that the Jockey Club be closed through March 31 and that the remainder of the March events be cancelled with the Board reassessing these measures at the March 25 Board meeting.

Action Item

Director Tucker made a motion to suspend Jockey Club operations and all public events through March 31 with staff directed to contact local legislators to encourage other satellite wagering facilities to follow our lead. Motion seconded by Director Pacelli, and unanimously carried.

V. ADJOURN

There being no further business the meeting was adjourned at 5:00 pm,



Steven Wong, Secretary-Treasurer

Next Meeting – Wednesday, March 25, 2019- 4:00 PM